



## Bid Notice Abstract

### Request for Quotation (RFQ)

**Reference Number** 10034400  
**Procuring Entity** CARLOS HILADO MEMORIAL STATE UNIVERSITY  
**Title** Procurement of Common-use Supplies and Consumables for the Implementation of RAISE Program of the Intellectual Property and Management Office - Talisay Campus  
**Area of Delivery** Negros Occidental

<b>Solicitation Number:</b>	RFQ 23-350	<b>Status</b>	<b>Pending</b>
<b>Trade Agreement:</b>	Implementing Rules and Regulations		
<b>Procurement Mode:</b>	Shopping - Ordinary/Regular Office Supplies & Equipment (Sec. 52.1.b)	<b>Associated Components</b>	1
<b>Classification:</b>	Goods	<b>Bid Supplements</b>	0
<b>Category:</b>	Office Supplies and Devices		
<b>Approved Budget for the Contract:</b>	PHP 63,335.00	<b>Document Request List</b>	0
<b>Delivery Period:</b>	30 Day/s		
<b>Client Agency:</b>		<b>Date Published</b>	12/08/2023
<b>Contact Person:</b>	Rowena De la Vida Prado Administrative Assistant II Mabini Street Talisay City Negros Occidental Philippines 6115 63-34-7120003 Ext.142 bac.sec@chmsu.edu.ph	<b>Last Updated / Time</b>	11/08/2023 10:34 AM
		<b>Closing Date / Time</b>	18/08/2023 10:00 AM

#### Description

Republic of the Philippines  
 CARLOS HILADO MEMORIAL STATE UNIVERSITY  
 Talisay City, Negros Occidental  
 Telefax: (034) 712-8404 / 712-0003 Local 142  
 bac.sec@chmsc.edu.ph

REQUEST FOR QUOTATION  
 PAGE 1 OF 4  
 Date: AUGUST 04, 2023  
 Quotation No. 23-350

Please quote your lowest price on the item/s listed below, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than \_\_\_\_\_ in the return envelope attached herewith.

DR. ANDREW EUSEBIO S.TAN  
 BAC Chairman

#### NOTE:

1. ALL ENTRIES MUST BE TYPEWRITTEN
2. DELIVERY PERIOD WITHIN 30 CALENDAR DAYS
3. WARRANTY SHALL BE FOR A PERIOD OF SIX (6) MONTHS FOR SUPPLIES & MATERIALS, ONE (1) YEAR FOR EQUIPMENT, FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY

4. PRICE VALIDITY SHALL BE FOR A PERIOD OF \_\_\_\_\_ CALENDAR DAYS
5. G-EPS REGISTRATION CERTIFICATE SHALL BE ATTACHED UPON SUBMISSION OF THE QUOTATION
6. BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCT BEING OFFERED

ITEM ITEM & DESCRIPTION QTY. UNIT UNIT PRICE TOTAL PRICE

NO. (Pls. indicate brand offered)

ONE (1) LOT

- 1 ALCOHOL, Ethyl, 500ml 50 bottle
- 2 SIGN PEN, Black, liquid or gel 25 piece
- 3 SIGN PEN, Blue, liquid or gel 25 piece
- 4 SIGN PEN, Red, liquid or gel 25 piece
- 5 AIR FRESHENER, Aerosol type, 150g 20 can
- 6 DETERGENT POWDER, all purpose, 1kg 5 pouch
- 7 DISINFECTANT SPRAY, Aerosol type, 400g 20 can
- 8 FURNITURE CLEANER, Aerosol type, 300ml 20 can
- 9 RAGS, all cotton, 1 kilo per bundle 5 bundle
- 10 TRASHBAG, black 37" x 40", XL, 10 pieces per roll or pack 10 pack
- 11 WASTEBASKET, rigid plastic 2 piece
- 12 INK, for stamp pad, 50 ml 5 bottle
- 13 GLUE, all-purpose, 200 grams 5 jar
- 14 STAPLE WIRE, standard 20 box
- 15 STAPLE WIRE, heavy duty (binder type), 23/13 20 box
- 16 TAPE, masking 24mm 10 roll
- 17 TAPE, masking 48mm 10 roll
- 18 TAPE, packaging, 48mm 10 roll
- 19 TAPE, transparent, 48mm 20 roll
- 20 TAPE, transparent, 24mm 20 roll
- 21 CLIP, backfold, 19mm 10 box
- 22 CLIP, backfold, 25mm 10 box
- 23 CLIP, backfold, 32mm 10 box
- 24 CORRECTION TAPE, 8 meters 20 piece
- 25 CUTTER/UTILITY KNIFE, for general purpose 10 piece
- 26 BLADE, for general purpose cutter/utility knife, 10 pcs per tube 10 tube
- 27 DATA FILE BOX 10 piece
- 28 DATA FOLDER 10 piece
- 29 ENVELOPE, Documentary, A4, 500 pieces per box 1 box
- 30 ENVELOPE, Documentary, legal, 500 pieces per box 1 box
- 31 ENVELOPE, Expanding, Kraft, 100 pieces per box 1 box
- 32 ERASER, felt, for blackboard/whiteboard 5 piece
- 33 PLASTIC PAPER FASTENER, 50 sets per box 10 box
- 34 FILE ORGANIZER, expanding, plastic, legal 10 piece
- 35 FILE TAB/INDEX DIVIDER, Bristol Board, A4 10 set
- 36 FILE TAB/INDEX DIVIDER, Bristol Board, A4 10 set
- 37 FOLDER with tab, A4, 100 pieces per pack 5 pack
- 38 FOLDER with tab, legal, 100 pieces per pack 5 pack
- 39 MARKER, Permanent, Black 20 piece
- 40 MARKER, Permanent, Red 20 piece
- 41 MARKER, WhiteBoard, Black 20 piece
- 42 MARKER, WhiteBoard, Red 20 piece
- 43 MARKER, WhiteBoard, Blue 20 piece
- 44 PAPER CLIP, vinly/plastic coated, 33mm 10 box
- 45 PAPER CLIP, vinly/plastic coated, jumbo, 50mm 10 box
- 46 PENCIL, lead/graphite, with eraser, one (1) dozen per box 5 box
- 47 PUNCHER, paper, heavy duty 2 piece
- 48 STAMP PAD, felt 3 piece
- 49 SCISSORS, symmetrical or asymmetrical 5 pair
- 50 STAPLER, standard type 3 piece
- 51 TAPE DISPENSER, table top 2 piece
- 52 NOTE PAD, stick on, 2" x 3", 100 sheets per pad 10 pad
- 53 NOTE PAD, stick on, 3" x 4", 100 sheets per pad 10 pad
- 54 NOTE PAD, stick on, 3" x 3", 100 sheets per pad 10 pad
- 55 PAPER, Multicopy A4, 500 sheets per ream 20 ream
- 56 PAPER, Multi-purpose, legal, 70 gsm 20 ream
- 57 RECORD BOOK, 500 pages 5 book
- 58 TOILET TISSUE PAPER, 2 ply, 12 rolls in a pack 10 pack
- 59 INK, Genuine, Refill (Epson 0003) 65 ml- Black 15 bottle
- 60 INK, Genuine, Refill (Epson 0003) 65 ml- Yellow 5 bottle
- 61 INK, Genuine, Refill (Epson 0003) 65 ml- Magenta 5 bottle
- 62 INK, Genuine, Refill (Epson 0003) 65 ml- Cyan 5 bottle
- 63 PUSH PIN 5 box
- 64 GLOSSY PHOTO PAPER, A4 ( 210x297mm), 20 sheets, 240 gsm 10 pack
- 65 CERTIFICATE CASE, plastic, 8" x 11" size 50 piece
- 66 CERTIFICATE CASE, plastic, 8" x 13" size 50 piece
- 67 SPECIALTY PAPER, white, 8.5" X 11", 185 gsm, 10 sheets 50 pack
- 68 GUNTACKER, heavy duty 2 piece
- 69 WHITE BOARD, Aluminum frame with ABS corner, 90cm x 120cm 1 piece
- 70 FEATHER DUSTER 5 piece
- 71 EXTENSION CHORD 2 piece

TOTAL

\*\*\*\*\*Nothing Follows\*\*\*\*\*

TOTAL ABC = Php 63,335.00  
 PROCUREMENT OF OFFICE SUPPLIES FOR THE IMPLEMENTATION OF RAISE PROGRAM- A FUNDED PROJECT WITH  
 PCAAARRD- TALISAY/A. REOSURA  
 PR# 23-396-080 08-03-23  
 INCOME 249-164-23-07 07-31-23

**Line Items**

Item No.	Product/Service Name	Description	Quantity	UOM	Budget (PHP)
1	ONE (1) LOT	Common use Supplies and Consumables	1	Lot	63,335.00

**Created by** Rowena De la Vida Prado

**Date Created** 11/08/2023

The PhilGEPS team is not responsible for any typographical errors or misinformation presented in the system. PhilGEPS only displays information provided for by its clients, and any queries regarding the postings should be directed to the contact person/s of the concerned party.



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## REQUEST FOR QUOTATION

PAGE 1 OF 4

Date: AUGUST 04, 2023  
Quotation No. 23-350

Please quote your lowest price on the item/s listed below, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than \_\_\_\_\_ in the return envelope attached herewith.

*Fr* **DR. ANDREW EUSEBIO S.TAN**  
BAC Chairman

### NOTE:

1. ALL ENTRIES MUST BE TYPEWRITTEN
2. DELIVERY PERIOD WITHIN 30 CALENDAR DAYS
3. WARRANTY SHALL BE FOR A PERIOD OF SIX (6) MONTHS FOR SUPPLIES & MATERIALS, ONE (1) YEAR FOR EQUIPMENT, FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY
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ITEM NO.	ITEM & DESCRIPTION (Pls. indicate brand offered)	QTY.	UNIT	UNIT PRICE	TOTAL PRICE
	<b>ONE (1) LOT</b>				
1	ALCOHOL, Ethyl, 500ml	50	bottle		
2	SIGN PEN, Black, liquid or gel	25	piece		
3	SIGN PEN, Blue, liquid or gel	25	piece		
4	SIGN PEN, Red, liquid or gel	25	piece		
5	AIR FRESHENER, Aerosol type, 150g	20	can		
6	DETERGENT POWDER, all purpose, 1kg	5	pouch		
7	DISINFECTANT SPRAY, Aerosol type, 400g	20	can		
8	FURNITURE CLEANER, Aerosol type, 300ml	20	can		
9	RAGS, all cotton, 1 kilo per bundle	5	bundle		
10	TRASHBAG, black 37" x 40", XL, 10 pieces per roll or pack	10	pack		
11	WASTEBASKET, rigid plastic	2	piece		
12	INK, for stamp pad, 50 ml	5	bottle		
13	GLUE, all-purpose, 200 grams	5	jar		
14	STAPLE WIRE, standard	20	box		
15	STAPLE WIRE, heavy duty (binder type), 23/13	20	box		
16	TAPE, masking 24mm	10	roll		
17	TAPE, masking 48mm	10	roll		
18	TAPE, packaging, 48mm	10	roll		
19	TAPE, transparent, 48mm	20	roll		
20	TAPE, transparent, 24mm	20	roll		

Released (BAC) \_\_\_\_\_ Date \_\_\_\_\_ By \_\_\_\_\_  
Returned (Supplier) \_\_\_\_\_

Printed Name/Signature

Tel. No./Cellphone No.

Date



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22	CLIP, backfold, 25mm	10	box		
23	CLIP, backfold, 32mm	10	box		
24	CORRECTION TAPE, 8 meters	20	piece		
25	CUTTER/UTILITY KNIFE, for general purpose	10	piece		
26	BLADE, for general purpose cutter/utility knife, 10 pcs per tube	10	tube		
27	DATA FILE BOX	10	piece		
28	DATA FOLDER	10	piece		
29	ENVELOPE, Documentary, A4, 500 pieces per box	1	box		
30	ENVELOPE, Documentary, legal, 500 pieces per box	1	box		
31	ENVELOPE, Expanding, Kraft, 100 pieces per box	1	box		
32	ERASER, felt, for blackboard/whiteboard	5	piece		
33	PLASTIC PAPER FASTENER, 50 sets per box	10	box		
34	FILE ORGANIZER, expanding, plastic, legal	10	piece		
35	FILE TAB/INDEX DIVIDER, Bristol Board, A4	10	set		
36	FILE TAB/INDEX DIVIDER, Bristol Board, A4	10	set		
37	FOLDER with tab, A4, 100 pieces per pack	5	pack		
38	FOLDER with tab, legal, 100 pieces per pack	5	pack		
39	MARKER, Permanent, Black	20	piece		

Released (BAC) \_\_\_\_\_ Date \_\_\_\_\_ By \_\_\_\_\_  
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\_\_\_\_\_  
Printed Name/Signature

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Returned (Supplier) \_\_\_\_\_

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	<b>TOTAL</b>				
	<b>*****Nothing Follows*****</b>				
	<b>TOTAL ABC = Php 63,335.00</b>				
	<b>PROCUREMENT OF OFFICE SUPPLIES FOR THE IMPLEMENTATION OF RAISE PROGRAM- A FUNDED PROJECT WITH PCAAARRD- TALISAY/A. REOSURA</b>				
	PR# 23-396-0803	08-03-23			
	INCOME 249-164-23-07	07-31-23			

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